

RENTAL REGISTRATION

FEES SCHEDULE:

Jan. 1st – March 31st

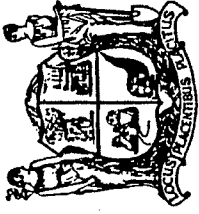
\$50.00

April 1st – Dec. 31st

\$75.00

Unpaid rentals As of June 1st

Subject to court Summons



City of Pleasantville

Code Enforcement Office

18 N. First Street, Pleasantville, N.J. 08232

Arlene Conwell
Housing Director

609-484-3633
Fax: 609-641-8642

RENTAL UNIT REGISTRATION APPLICATION

1. Property Address: _____
PLEASANTVILLE, NEW JERSEY 08232
Block-Lot: _____
Certificate of Occupancy No: _____

2. Property Owner: Name: _____
Address: _____
Phone: _____

3. The name, address and telephone number of an individual representative of the Record Owner or Managing Agent who may be reached or contacted at any time in the event of an emergency affecting the Rental Unit.

Emergency Contact Name: _____
Address: _____
Phone: _____

4. Please provide a description of the occupancy of this building (Duplex, Apartments, Condo., etc.) and any additional uses/occupancies within the building (Store below, Restaurant, etc). Also provide a description of the construction elements listed below along with the utilities.

Descr. of Property: _____
Additional Uses: _____
Is this building tenant occupied? _____ Number of Rental Units: _____

Height of building (i.e., 2 story) _____
Construction: _____
Foundation: _____
Roof: _____
Attic: _____
Is there a Basement? _____
Crawl space: _____
Other information: _____
Type of Heat: _____

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Rooms:

Kitchen:	Dimensions:	_____	Sq.	Ft.
Living Room:	Dimensions:	_____	Sq.	Ft.
Dining Room:	Dimensions:	_____	Sq.	Ft.
Rec. Room:	Dimensions:	_____	Sq.	Ft.
Enclosed Porch:	Dimensions:	_____	Sq.	Ft.
Bedroom #1:	Dimensions:	_____	Sq.	Ft.
Bedroom #2:	Dimensions:	_____	Sq.	Ft.
Bedroom #3:	Dimensions:	_____	Sq.	Ft.
Bedroom #4:	Dimensions:	_____	Sq.	Ft.
Bedroom #5:	Dimensions:	_____	Sq.	Ft.
Number of Bathrooms:	_____		Sq.	Ft.

Utilities: Hot Water: _____
 Heat: _____
 Air Condit.: _____
 Fireplace: _____
 Stove: _____
 Other Util.: _____

5. Is the Rental Unit presently occupied: Yes: _____ No: _____
 Names of all persons presently authorized to occupy Rental Unit (ie. Tenants)

6. Registration fee of \$ 0.00 herewith tendered by: _____ Check #: _____
 Money Order #: _____

Have you received or been notified of any health, safety or other code violation with respect to the Rental Unit by any federal, state, county, city official agency, board or body within the last 12 months? If so, explain in detail:

CERTIFICATION

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Date: _____ Owner Signature: _____

Print Name: _____

Tenant: _____

Print Name: _____